

VIC Buccal Swab - HLA Typing Request Form

Please complete all sections below:

Donor Information	
Family name:	First name:
Date of Birth:	Male Female (please select)
Relationship to patient:	
Date of Sample Collection:	
Address:	
Address:	
City:	State:
Postcode:	Country:

Test Requested
Class I and II HLA typing for potential bone marrow donor

Patient Information	
Name:	Date of Birth:

Send Results To	
Clinician or Transplant Coordinator's Name:	
Hospital:	
Address:	
Address:	
City:	State:
Postcode:	Country:
Phone:	Fax:

International Testing Swab Collection Instructions (House-hold Cotton Swabs)

1. Go to a local pharmacy and obtain at least 6 swabs (cotton buds or “Q-Tips”) to collect the sample.
 - You will also need a clean envelope to place the test samples in.
 - If the swab has two cotton ends, cut off one cotton end of each swab, keeping the attached end as clean as possible.
2. Please fill out the Donor Information section of the VIC Buccal Swab - HLA Typing Request Form.
 - Each donor needs a separate form.
 - If the donor does not speak English someone will have to translate the form for them.
3. Don't eat or drink for 30 minutes before you begin collecting your sample.
4. Collect 6-8 swabs for testing:
 - Use one swab at a time
 - Collect the sample by rubbing the swab **FIRMLY** on the inside of your cheek for 15-20 seconds in a circular motion so that the cheek is pushed outward. This will take some of the cheek cells for the DNA tissue typing.
 - Use the other cheek for the next swab
 - Repeat the same process for all 6-8 swabs.
5. Dry the swabs by shaking them in the air for a few minutes.
6. Place the dried swabs in a clean PAPER envelope.
 - **Do not** place the swabs in a plastic bag. Use a paper envelope. This will prevent mould from growing on the swabs during shipping.
7. Label the envelope with:
 - Your name
 - Your date of birth
 - Date of sample collection
 - The words “buccal samples enclosed”.
8. Place the envelope containing the dried swabs into a mailing envelope, and ensure the VIC Buccal Swab - HLA Typing Request Form is enclosed.

Shipping:

Send swabs via your regular postal service to:

Victorian Transplantation and Immunogenetics Service (VTIS)

Australian Red Cross Lifeblood

100-154 Batman Street

West Melbourne

Vic 3003

Australia

****Note: Avoid using commercial couriers as this can result in delays in AQIS/Customs.** If you choose to use a commercial courier you will have to provide the following to avoid customs delays:

- Consignment-linked declaration stating the end use of the swab
- Valid import permit if applicable.