

## Test Request Form for Healthcare Services Customer

**IMPORTANT!** Collect, label, process, store, pack and transport samples as per Australian Red Cross Lifeblood Protocols/Work Instructions. Australian Red Cross Lifeblood will not accept samples packed inappropriately, additionally samples deemed unsuitable will not be tested. **Standard turnaround time is 7 business days from date of receipt.** If results are required urgently, contact Australian Red Cross Lifeblood via email, [services@redcrossblood.org.au](mailto:services@redcrossblood.org.au) or contact the receiving processing center directly to advise of urgency and the required result turnaround time prior to dispatch.

### Sample Details (See Australian Red Cross Lifeblood Protocols/Work Instructions for minimum ID requirements)

Given/First Name		Affix Barcode label if applicable	Collection date (dd/mm/yyyy)	
Surname/Last Name			Collection time (24 hrs)	
Date of birth (dd/mm/yyyy)			Collector's name (Please print)	
UR Number/ Sample ID				
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other			
Number of freeze-thaw cycles				

### Clinical/Additional Notes

### Sample type

Beating Heart   
  Non-Beating Heart   
  Cord Blood   
  Whole Blood   
  Plasma   
  Serum

### Screening Test required (See Australian Red Cross Lifeblood Protocols/Work Instructions for detailed instruction)

<b>Storage guidelines for NAT testing</b> Store samples 2-8°C. Do not freeze plasma in the original PPT. Centrifuge within 72 hours of collection (1100RCF, 10 minutes, Room Temperature)	<b>Storage guidelines for infectious disease screening and blood grouping</b> Store samples 2-8°C up to 14 days for infectious disease screening tests; 5 days for ABO/Rh(D) grouping.
<b>Nucleic Acid Testing (NAT) Beating Heart Samples</b>  <input type="checkbox"/> NAT HIV-1/2, HCV, HBV  Samples must be received at Lifeblood within 24 hours of packing <b>If unable to transport within 72 hours of collection centrifuge, aliquot and freeze at ≤ -20°C</b>	<b>Infectious disease screening and blood grouping</b>  <input type="checkbox"/> HIV-1/2 Ag and Ab <input type="checkbox"/> HBcAb <input type="checkbox"/> HTLV I/II Ab <input type="checkbox"/> HBsAb <input type="checkbox"/> HCV Ab <input type="checkbox"/> Malaria EIA <input type="checkbox"/> HBsAg <input type="checkbox"/> CMV Ab (IgG) <input type="checkbox"/> Syphilis <input type="checkbox"/> ABO/Rh(D) Grouping
<b>Nucleic Acid Testing (NAT) Non-Beating Heart / Cadaveric Samples</b>  <input type="checkbox"/> Collected within 24hrs of death if the cadaver was refrigerated between 1-10°C within 12hrs of death <input type="checkbox"/> Collected within 15hrs of death if the cadaver was NOT refrigerated between 1-10°C  Samples must be received at Lifeblood within 24 hours of packing. <b>If unable to transport within 72 hours of collection centrifuge, aliquot, freeze at ≤ -70° and store up to 14 days.</b>	Samples must be received at Lifeblood within 24 hours of packing. <b>If unable to transport within required times Aliquot and store frozen at ≤ -20°C.</b>

### Processing details (If applicable)

	Date (dd/mm/yyyy)	Time (24 hrs)	Name (Please print)
Centrifuged by			
Samples sub-aliquoted and frozen at ≤ -20°C	<input type="checkbox"/> YES <input type="checkbox"/> NO		

### Packing details (Must be completed)

	Date (dd/mm/yyyy)	Time (24 hrs)	Name (Please print)
Packed by			

### Client details for reports (Must be completed)

Name (Requesting Clinician / Laboratory / Medical Staff)			
Organisation Name			
Address			
Phone		Fax	
Email Address for Result Delivery via Secure Send			

LIFEBLOOD ONLY	Receiving site to complete						Complete if sample sent to SPC			
	Sample received	DATE / TIME / INITIAL					Sample received	DATE / TIME / INITIAL		
	Sample packed and transported as per specifications	INITIAL					Sample packed and transported as per specifications	INITIAL		
	Sample centrifuged	DATE / TIME / INITIAL					Sample acceptable for testing	INITIAL		
	Sample acceptable for testing	INITIAL					Received in SMT	INITIAL		
	Sample Registration	SMT	INITIAL	AMS	INITIAL	Softmol (RCR)	INITIAL	Report issued to client	DATE / TIME / INITIAL	
	Report issued to client	DATE / TIME / INITIAL					Comments			
	Sample packed to send to SPC (if applicable)	DATE / TIME / INITIAL								